User Manual for Factory License Renewal

Step 1: Enter this URL: Ims.mahaonline.gov.in

Labour Management System × +				
🗧 😚 Ims.mahaonline.gov.in		Q Search	J 🕹 🏠	9
R	Comparison Content Co			
	Create Employer User Profile Forgot Password			

Step 2: Enter Login Credentials (User ID, Password)

Labour Department Registration / Licence Management System	
LogIn to your Account a sarwankar_amey@gmail.com a	
Create Employer User Profile Forgot Password	

For First Time User – (Follow below steps for registration)

A. click the link "Create Employer User Profile"

Labour Department Registration / Licence Management Syster	
LogIn to your Account	
a _e ······· Login≯	
Forgot Password	

B. Please fill below mention information to create User Name and Password.

- Select type of registration Individual OR Organization / Firm / Company
- Enter Your 10 digit Mobile Number to get OTP on applicant mobile for verification, Enter 6 digit number in respective place i.e. Enter your One Time Password (OTP) received on your Mobile by SMS
- Enter full name, Date of Birth, Gender
- Enter applicant valid **eMail** ID as a **User Name** for LMS application.
- Create New Password & Confirm Password. Ex. like Pass@123 OR Password#123 Or Labour@123.

	egistration / Licence Management Sy								
Please Select type of registration Individual O Organization / Firm / Company									
Enter Your 10 digit Mobile Number -g1 g664319276 Seno OTP Enter your One Time Password (OTP) received on your Mobile by SMS									
Full Name	Full Name (In Marathi) अमेय एम सरवणकर	Date of Birth							
Gender MALE	PAN Number	Aadhaar Number							
Email ID as User Name	Create New Password	Confirm Password							
sarwarmal_anney@yMatcom पासवर्डमध्ये 0 ते 9 पैकी किमान एक अंक @#\$% यापैकी किमान एका विशेष चिन्हा Example- Labour@123	••••••• 5 असावा. लहान आणि मोठ्या लिपीतील किमा चा समावेश असावा आणि पासवर्डमध्ये किमान	न एका वर्णाचा/अक्षराचा समावेश अस् न 7 आणि कमाल 20 वर्णाचा समावेश							

Step 3: After login with User Name & Password, on left side user can see Factory department Service like **Factory Registration (Exiting User), Approval of Plan (Form-1) & Registration Form-1** application forms.

- Click of Factory License User can see -
 - A. Factory Registration (Exiting User) to fill Renewal Factory License application.
 - B. Approval of Plan (Form-1) to fill Factory plan as per Rule 3 of MFR, 1963 application.
 - C. **Registration Form-1** to fill conditional license for other than Hazardous factory and permanent license for Hazardous as well as Other than Hazardous factory.

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AMEYA MANOHAR SARVANKAR	Advance Search	
Home		
Steam Boiler 🗸 🗸	Department Services Application ID SHOP Shop Labour Inspection and Rai	
Shop and Establishment. Registration		
Principal Employer 🔍 Registration	No Records Found	
Contractor Licence	Total Records 0 Page: 1 of 1 First Previous Next Last 10	
Factory Licence 🔍 🗸		
Factory Registration(Existing User)		
Approval of Plan(form-1)	1	
Download Self Declaration		
Registration - Form '1'	1	
Fee structure		
Office List		

Steps for Factory License Renewal

Factory Registration - Factory Registration (Existing User)

Step 1: Click on **Factory Registration (Existing User)** from menu **Factory Registration.** User can see Form "1" (Application for factory renewal of license).

(Note: Fill & attached document of Factory Registration (Existing User) application for apply Renewal of factory license.)

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AMEYA MANOHAR SARVANKAR	(See R	FORM 1 Rules 3,5,8,11 and 14)
Home	Application for permission to construct a new factory O Application for Registration and Matine of occ	ry, to extend existing factory or take into use any building as a Factory
Steam Boiler 🗸 🗸	Application for Registration and Roles of occ Renews	al of licence" of a factory
Shop and Establishment Registration		
Principal Employer 🗸 🗸	Previous Establishment Details *Old Licence No *Old Date of Register	*Old Expire Date *Old Chanrged Fee/आजारबेबे एल्क
Contractor Licence		31- Dec -
Factory Licence Factory Registration(Existing User)		Select Year 🔹
Approval of Plan(form-1)	Factory Details	
Download Self Declaration Registration - Form '1' Fee structure	*Full Name of Factory	* कारखान्याचे संपूर्ण नाव
Office List	*Full Address of Factory ∱कारखान्याचा संपूर्ण पत्ता	

Step 2: Fill **Old License No.**, **Old date of registration**, **old expiry date**, **Factory name and Address** etc. fill whole form as per given labels and instruction.

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AMEYA MANOHAR SARVANKAR	FORM 1 (See Rules 3,5,8,11 and 14)												
Home	Application for permission to construct a new factory, to extend existing factory or take into use any building as a Factory Application for Registration and Notice of accumation specified in sections 6 and 7 and for Grant of Josepse												
Steam Boiler	 Application for Registration and Notice of occupation specified in sections 6 and 7 and for Grant of license* Renewal of licence* of a factory 												
Shop and Establishment Registration		Previous Establishment Datails											
Principal Employer 🗸	Previous Establishment Details	*Old Date of Register	*Old Expire Date	*Old Channed Fee/आजारदेवे शल्क									
Contractor Licence		01/01/2011	31- Dec -	210000									
Factory Licence			2010										
Factory Registration(Existing			2010	*Old Extra payment/जास्त भरणा झालेली रक्कम 2100									
Approval of Plan(form-1)	Factory Details												
Download Self Declaration	*Full Name of Factory		* कारसान्याचे संपर्णनाव										
Registration - Form '1'	Ameva Industries PVT LTD		अमेय इनस्टीस प्राइवेट लीमीटेड										
Fee structure													
Office List	*Full Address of Factory रैकारखान्याचा संपूर्ण पत्ता												
= आपले सरकार Registr	OUR Department ation / Licence Management System												
AMEYA MANOHAR SARVANKAR	Factory Details												
Home	*Full Name of Factory		*कारखान्याचे संपूर्ण नाव										
Steam Boiler	Ameya Industries PVT LTD		अमेय ईनस्ट्रीस प्राईवेट लीमीटेड										
Shop and Establishment Registration	*Full Address of Factory *कारखाल्याचा संपूर्ण पत्त	7											
Principal Employer	*Name of Building	Name of Building (In Marathi)	Plot No/House No/Gala No	Gat No/Survey No									
Registration	MIDC Turbhe	एमआइंडीसी तुभे	T 21, 22, 23	T23									
Contractor Licence	Block No/Ward No	Building No	*Street	*Street (In Marathi)									
Factory Licence 🔍	Ward A	ABCD	Sanpada	सानपाडा									
Factory Registration(Existing	*Landmark	*Landmark (In Marathi)	*Locality / Ward	*Locality / Ward (In Marathi)									
User)	Vashi	যাহা	Navi Mumbai	नवी मुंबई									
Approval of Plan(form-1)	* State	*District	*Taluka	Village									
Registration - Form '1'	MAHARASHTRA	Thane	Thane 🔻	Navi Mumbai (M Corp.) 🔻									
Fee structure	*PinCode	*Phone Number*दरध्वनी क्रमांक	*Mobile Numbe*समणध्वनी क्रमांक	Fax Number									
Office List	444444	22222222222	9999999999										

Step 3: After fill application form user can **submit** application, so user will get application save successfully message and application ID of Existing user application form.

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Home	Application for permission to construct a new factory, to extend existing factory or take into use any building as a Factory Application for Replication and Notice of occupation specified in sections 6 and 7 and for Grant of license*											
Steam Boiler 🔍 🗸												
Shop and Establishment. Registration												
Principal Employer 🤍 🤍	*Old Licence No	Information		*Old Chanrged Fee/जाकारलेले शल्क								
Contractor Licence	34234324	Your Application Is Saved Successfully. Your Applica 1000200216016	ationID is -	210000								
Factory Licence		٠	•	*Old Extra payment/जास्त भरणा झालेली रक्कम								
Building and Other Construction Registration		ок		2100								
Beedi and Cigar License $_{\!$												
Motor Establishment 🤍 Registration	*Full Name of Factory		*कारखान्याचे संपूर्ण नाव									
ChangePassword	Ameya Industries PVT LTD		अमेय ईनस्ट्रीस प्राईवेट लीमीटेड									
Logout	*Full Address of Factory *कार्	ग्रन्थाचा संपूर्ण पत्ता										

Step 4: After fill exiting user application form user can **Upload Document** for generated application ID.

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AMEYA MANOHAR SARVANKAR	Adva	nce Search										
Home Steam Boiler Shop and Establishment, Registration	Depart FA(tment CTORY		ser ▼ F	vices Factory R	egistration(Old U	A ser) ▼	pplication ID 1000200216(016		Sear	ch
Principal Employer	Facto	ory Report										
Contractor Licence 🗸	Sr.No.	ApplicationID	Licence No	Factory Name	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
Building and Other Construction Registration	1	1000200216016	Not Generated	Ameya Industries PVT LTD	31 Dec 2016	Factory Registration(Old User)	7				Document Pending	Upload Document
Motor Establishment v Registration												Download Form View Non-Satishfactory Report
ChangePassword												
Logout												

Step 5: Click of **Upload Document** can show types and name of documents which is need to Upload to continue.

AMEYA MANOHAR SARVANKAR	→ रोवी १६० पिक्सेल +	। → বাহী १५६ বিভাইন ↔। ।
Home		• 64 px 64 px ↑ → Width 256 px ← ↑
Steam Boiler 🗸	12 12 12 12 12 12 12 12 12 12 12 12 12 1	Browse No file selected.
Shop and Establishment Registration	19 300 but 19 200 but	
Principal Employer 🤍 Registration	£ 1 ↑ → Wdth 160 px ←	
Contractor Licence	Browse No file selected.	
Factory Licence	Applicant ID Proof (Submit any 1 of the following documents)	
Building and Other Construction Registration	Election / Voters ID	Passport
Beedi and Cigar License	Driving License	PAN card
Motor Establishment 🤍 Registration	🗖 Aadhar Card	
ChangePassword	Compulsory Documents (Submit any 2 of the following documents)	
Logout	Previous Factory License	🔄 Plan Approval letter

Step 6: After submission of Factory Registration (Existing User) form one new tab will available i.e. Renew Certificate option.

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AMEYA MANOHAR SARVANKAR	Adva	nce Search										
Home Steam Boiler 🗸	Depart FAC	ment CTORY	-	Service	s ory Regis	stration(Old User	А _{рр} і) т 10	ication ID 00200216016	6		Searc	ch
Shop and Establishment Registration	Facto	ory Report										
Principal Employer Registration Contractor Licence	Sr.No.	ApplicationID	Licence No	Factory Name	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
Factory Licence	1	1000200216016	1661700213010	Ameya Industries PVT LTD	31 Dec 2016	Factory Registration(Old User)	7				Completed	Amendment Renew Certificate
Beedi and Cigar License Motor Establishment Registration												Download Form
ChangePassword Logout												

• Registration Form "1" (Renew Factory License).

Step 1: Click of **Renew Certificate** can open application form to renew the factory license.

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	4	Advar	ice Search										
Home		Departr	nent		Service	5		Appl	ication ID				
Steam Boiler 🗸 🗸		FAC	TORY	•	Facto	ory Regis	stration(Old User) 🔹 10	0020021601	5		Searc	ch
Shop and Establishment. Registration													
Principal Employer		Facto	ry Report										
Registration	s	r.No.	ApplicationID	Licence No	Factory Name	Expire Date	Service Name	Maximum Days For	Payment Date	Expected Service	Actual Service	Status	Action
Contractor Licence								Issuing Certificate		Delivery Date	Delivery Date		
Factory Licence	1		1000200216016	1661700213010	Ameya	31 Dec	Factory	7				Completed	
Building and Other \sim Construction Registration					Industries PVT LTD	2016	Registration(Old User)						Amendment
Beedi and Cigar License													Renew Certificate
Motor Establishment													Download Form
Registration													View Non-Satishfactory Report
ChangePassword													
Logout													

In Application for Renewal of Registration applicant can only change valid up to years. (Max 10 years)

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AMEYA MANOHAR SARVANKAR			
Home	Application ID LicenceNo	1000200216016 Service Name Factory Registration(Old User)	Factory Registration(Old User)
Steam Boiler	anowal Dotaile		
Shop and Establishment	enewal Details		
Principal Employer Registration	rrent Year / আ রু রম 2017	^Valid upto year / নুরানকর্তা কথা গাথারো শান্তে 2017 ▼	Renewal for No. of years / যকুস দুরালকাত্থানা বশ 1
Contractor Licence		2017	
Factory Licence		2019	
Building and Other		2020	
Beedi and Cigar License		2022	
Motor Establishment		2023	
ChangePassword		2024 2025	
Logout		2026	

Step 2: After save renew application form user can **Upload Document** for newly generated application ID.

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AMEYA MANOHAR SARVANKAR	Application ID Licencello	1000200216016 Factory Registration(Old User)	Service Name	Factory Registration(Old User)
Steam Boiler	*Renewal Details			
Registration Principal Employer Registration	*Current Year / আলু বৰ্ণ 2017	Information Your Application Is Saved Successfully for rei	newation. Your	Renewal for No. of years / যুকুল দুয়ালিকাত্ম্মানী বৰ্ণ 1
Contractor Licence U		no. 1 (download form) duly signed by Occupi and the plans in duplicate and submit to the within 2 days by past	er and /Or Manager concerned office	
Building and Other Construction Registration			b The second sec	
Beedi and Cigar License Motor Establishment Registration				
ChangePassword Logout				

Step 3: Click of Upload Document can show types and name of documents which is need to Upload to continue.

AMEYA MANOHAR SARVANKAR Home Steam Boller - Shop and Establishment - Registration - Principal Employer - Registration	• veft vis freiting - v	
Contractor Licence	Applicant ID Proof (Submit any 1 of the following documents)	
Factory Licence		
Building and Other Construction Registration	Election / Voters ID Passport Driving License	
Notes Establishment	Adhar Card	
Registration	Compulsory Documents (Submit any 2 of the following documents)	
ChangePassword		
Logout	Previous Factory License Plan Approval letter	

AMEYA MANOHAR	<u>Documents</u>			
SARVANKAR				
Home	Private Limited company - List of directors with residential address			
Steam Boiler	Board resolution Nominating one of the Director as an Occupier certified by the company secretary Form 32 – As per NCA (Ministry of company act)			
Shop and Establishment Registration	Documents			
Principal Employer	List of Raw Materials, Intermediates. Finished goods and byproducts			
Contractor Licence	Documents			
Factory Licence				
Building and Other	Ownership Documents : Leave and Licence agreement 🔲 MIDC allotment letter			
Construction Registration	T/12 Estract			
Beedi and Cigar License	Documents			
Motor Establishment Registration				
ChangePassword	NOC of local Authority NOC of Grampanchayat			
Logout	NOC of Corporation			
	Documents			

Step 4: Document upload successfully message will showing **Make Payment** option through **Online** or **Bank Challan** which will give you the transaction successful receipt after payment done.

AMEYA MANOHAR Sarvankar	MakeDaymant	
e		
am Boiler 👃	Online Payment	
and Establishment 👃		
l Employer	Application Id 100012691615	
ation	Service Name Factory Renewal	
ctor Licence 👃	Name AMEYA MANOHAR SARVANKAR	
ry Licence 🗸	Email ID	
g and Other	Registration Fee () 0	
for on Registration	Renewal Fee 0	
nd Cigar License 🧠	Fees Amount(Reg. + Ren) 525000	
stablishment 🤍 ation	Late Fee 0	
Password	Change Fee 0	
	MahaOnline Service Charges 23	
	Security Deposit 0	
	Court Fee Stamp 10	
	Total Amount 522933	
laimer and Policies	mant All Diable Decayed	



Labour Department

Thanks

Transaction is Successful	
Application Id	100000951815
Service Name	Factory Renewal
Name	· , · · · ; · · · · · ·
Service Time Limit	7 (Working Days)
Email ID	kiran lad@mahaanlina gavia
Registration Fee	0
Renewal Fee	0
Fees Amount(Reg. + Ren)	6300
Late Fee	0
Change Fee	0

THANKS!!!